

BOARD OF EDUCATION  
Cape May County Special Services School District and  
Cape May County Technical School District

MINUTES

**January 22, 2019**  
**3:34 P.M.**

The following were present at the board meeting: Mr. Alan I. Gould, Board President, Mrs. Jane Elwell, Board Vice-President, Mr. Robert L. Boyd, Board Member, Mr. Ken Merson, Board Member, Dr. Judith DeStefano, Board Member, Ms. Nancy Ramundo, Board Member.

Not present. Mr. Anthony Anzelone, Board Member, Ms. Donna Groome, Chairperson, Cape May County Mental Health, Alcohol & Drug Abuse Board, Ms. Paula Smith, Business Administrator/Board Secretary.

Also present at the meeting were Ms. Amy L. Houck-Elco, Esquire, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Jamie Moscony, Assistant Superintendent, Dr. Nancy M. Hudanich, Superintendent and administrators and teachers from both districts as well as members of the public.

Kathleen Allen, Business Administrator swore in Ms. Nancy Ramundo as a Board Member for a one year term ending June 30, 2019.

**PLEDGE OF ALLEGIANCE**

President Alan I. Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 11, 2018, as prescribed by Chapter 231, laws of 1975.

Dr. Hudanich, Superintendent of the Cape May County Special Services School District and the Cape May County Technical School District commented that January was School Board Recognition Month and handed out Certificates of Appreciation to Board Members, recognizing them for their dedicated service to the students of both schools.

Dr. Hudanich conducted a public hearing of all incidents of violence, vandalism, weapons, substance use, and harassment, intimidation and bullying (HIB) – investigations, trainings and programs in accordance to the Anti-Bullying Bill of Rights Act (ABR) (P.L. 2010, c 122) and Student Safety Data System reporting occurring from July 1, 2018 through December 31, 2018, for Cape May County Special Services School District and Cape May County Technical School District.

Both Dr. Nancy Hudanich, Superintendent and Ms. Jamie Moscony, Assistant Superintendent reported on the Student Safety Data System.

Cape May County Special School District – (09/01/2018 – 12/31/2018):

- Ocean Academy – 1 incident HIB confirmed, 1 incident HIB alleged
- High School – 4 incidents HIB confirmed, 2 incidents leading to removal
- There were 6 trainings and 4 professional service programs

Cape May County Technical School District – (09/01/2018 – 12/31/2018):

- High School – 6 incidents HIB confirmed, 2 incidents HIB alleged, 42 incidents leading to removal
- There were 3 trainings and 2 professional service programs

There were no public comments.

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

On the motion of Mr. Merson, seconded by Mr. Boyd, the following minutes were approved by roll call vote (Mrs. Elwell abstained and Ms. Ramundo abstained):

December 18, 2018 Board Retreat  
December 18, 2018 Board Meeting  
December 18, 2018 Executive Session

### **EXECUTIVE SESSION – 3:45 P.M.**

On the motion of Mr. Boyd, seconded by Ms. Ramundo, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 3:45 p.m. to discuss:

Personnel -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

### **RETURN TO OPEN SESSION – 3:54 P.M.**

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES  
SCHOOL DISTRICT**

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board.

Our enrollment numbers are strong with 235 students currently on roll. Ms. Moscony called attention to two personnel items; the resignation of Amanda Moss and the appointment of Madison Jones. These two items need to be added as an addendum.

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached Assistant Superintendent Administrative District Report was approved by roll call vote.

On the motion of Mr. Merson, seconded by Ms. Ramundo, the attached items for Revenue & Expense (Item 1 / A-K) were approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

On the motion of Mr. Gould, seconded by Mrs. Elwell, the attached items for Curriculum (Item 2 / A-D) were approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

On the motion of Mr. Merson, seconded by Mrs. Elwell, the attached item for Legislation & Policy (Item 3 – Page 2-3) was approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached items for Personnel (Item 4 / bottom of page 3 through top of page 5) were approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

**DISTRICT COMMUNICATION**

Ms. Moscony commented on several outreach activities of the district as well and called attention to the very favorable letter from a parent of a student commending our instructional staff.

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

Dr. Hudanich presented the Superintendent Administrative District Report to the Board.

Dr. Hudanich commented that the Tech students participated in the Dennis Twp. Middle School Career Fair and that they exhibited Tech's Career & Technical Educational programs and that the guidance department is busy with college visits and scholarship initiatives. She also reviewed the School Youth Based Services contract in-kind match.

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached Superintendent Administrative District Report was approved by roll call vote.

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached items for Revenue & Expense (Item 1 / A-H) were approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached items for Curriculum (Item 2 / A-D) were approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

On the motion of Mrs. Elwell, seconded by Mr. Boyd, the attached items for Legislation & Policy (Item 3, Page 2) were approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 4, page 3) was approved by roll call vote (Dr. DeStefano abstained from any items under review by County Office).

#### **DISTRICT COMMUNICATION**

Dr. Hudanich discussed that the corrective action plan for the minor violations on the Administrative and Resource Management Review (Bureau of Child Nutrition review) has been approved and the Resource Management Comprehensive Review for financial aspects had no findings.

#### **BOARD CORRESPONDENCE**

None.

#### **BOARD MEMBER COMMENTS AND DISCUSSION ITEMS**

Mr. Merson commented that he was aware that schools are being directed to ramp up financial literacy. Dr. Hudanich and Ms. Moscony both noted that it is covered through a hybrid approach with career exploratory.

#### **PUBLIC INPUT**

None

#### **EXECUTIVE SESSION - 4:33 P.M.**

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:33 p.m. to discuss:

Attorney-Client Privilege -

HIB Report –  
Contractual Matter – Spiezle Architects

Negotiations -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

**RETURN TO OPEN SESSION - 4:42 P.M.**

On the motion of Mr. Boyd, seconded by Mr. Merson for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of November 16, 2018 through December 13, 2018 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of December 14, 2018 through January 17, 2019 (1 HIB investigation).

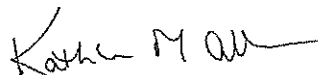
And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of November 16, 2018 through December 13, 2018 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of December 14, 2018 through January 17, 2019 (1 HIB investigation) by roll call vote.

On the motion of Mrs. Elwell, seconded by Mr. Gould, the payment of \$20,000 on the ESIP project and \$15,000 on the ROD project to Dolan Mechanical was approved by roll call vote.

**ADJOURN**

On the motion of Mrs. Elwell, seconded by Mr. Merson, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,



Kathleen Allen  
Board Secretary

**II. DISTRICT ACTION ITEMS**

**A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

**1. REVENUE & EXPENSE (Exhibit II-SS.1)**

**Be it resolved the Board of Education approves/accepts:**

- a. Board Secretary's monthly certification of budgetary line item status
- b. Financial reports and balance sheets November 2018, Board Secretary Report and Treasurers Report
- c. Board of Education's monthly certification of budgetary major account/fund status November 2018
- d. Bills as presented
- e. Budget Summaries, Enterprise and Student Activity Funds, November 2018
- f. Transfers
- g. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

| <b>Name</b>                               | <b>Purpose</b>  | <b>Amount</b>   | <b>Date/Years</b> |
|---|---|-----------------|-------------------|
| Eyemetric Identity Systems (Michael Dean) | Technology Audit  | \$2,600.00      | SY 2018-2019      |
| Walden University                         | Affiliation Agreement   | N/A             | SY 2018-2019      |
| J and B Therapy, LLC                      | Professional Services Agreement                                   | As per attached | SY 2018-2019      |
| Great American Trolley                    | Quoted contract for route QMDL05 on behalf of Middle Township BOE | \$18,785.00     | SY 2018-2019      |

h. Professional Improvement Experience and Travel Expenses:

| <b>Name</b>        | <b>Event</b>   | <b>Location</b> | <b>Cost</b> | <b>Date(s)</b>    |
|--------------------|--|-----------------|-------------|-------------------|
| Christina Roberts  | Let's Hear It for the Leaders... Our Clinical Educators! | Galloway        | \$0.00      | 2/8/19            |
| Bonnie Phillips    | Let's Hear It for the Leaders... Our Clinical Educators! | Galloway        | \$6.60      | 2/8/19            |
| Jonathan Price     | NJASA TECHSPO  | Atlantic City   | 323.82      | 1/31/19           |
| Mike McCourt       | NJASA TECHSPO  | Atlantic City   | 480.02      | 1/31/19<br>2/1/19 |
| Jamie Moscony      | NJSBA Analyzing & Constructing Salary Guides             | Trenton         | \$207.67    | 2/8/19            |
| Jamie Moscony      | NJSBA School Finance Conference                          | West Windsor    | \$159.53    | 2/21/19           |
| Michelle Jenney    | PRIDE Conference   | Avalon          | \$0.00      | 1/31/19           |
| Michelle Wolverton | PRIDE Conference   | Avalon          | \$0.00      | 1/31/19           |
| Pamela McCabe      | PRIDE Conference   | Avalon          | \$0.00      | 1/31/19           |
| Nicole Dougherty   | PRIDE Conference   | Avalon          | \$5.31      | 1/31/19           |
| Lori McEwing       | Pediatric Motor Disorders                                | Mt. Laurel      | \$317.97    | 3/8/19            |

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- i. Grants/Donations:
  - (1.) Donation: The Garden Club of Stone Harbor Inc., \$500, for courtyard beautification
- j. The following item(s) to be disposed, or sold on gov/deals):

| Item                            | Value        | Reason for Disposal |
|---------------------------------|--------------|---------------------|
| Traulsen Reach-in Refrigerator  | Undetermined | Sell on Gov/Deals   |
| Vollrath Steam Table            | Undetermined | Sell on Gov/Deals   |
| Bush 3 Door Floral Refrigerator | Undetermined | Sell on Gov/Deals   |

- k. Budget Amendment FY 2018-2019 as per attached resolution

**2. CURRICULUM (Exhibit II-SS.2)**

**Be it resolved the Board of Education approves/accepts:**

- a. Field Trips as listed for:
  - (1) Cape May County High School/Ocean Academy: None this cycle
  - (2) OXE/LEEP
- b. Presenters/Interns/Programs/Support Groups:

| Name                                     | Purpose  | Amount  | Date(s)  |
|--|--|---------|----------|
| Christopher Hashal, CMC Adaptive Seating | Present information to select staff                                      | No cost | 2/5/19   |
| Frances Jones                            | Student Teaching/Field Experience under the supervision of Heather Nanos | N/A     | 30 hours |

- c. Student Art to be displayed at The Mad Batter Restaurant for 3 weeks beginning March 10, 2019
- d. CMC High School SAIL Program to host 2 to 3 bake sales with all proceeds going to Star Hollow Farms, CMCH

**3. LEGISLATION & POLICY/REGULATION (Exhibit II-SS.3)**

**Be it resolved the Board of Education approves/accepts upon the first reading:**

- a. New Policy #2415.06, Unsafe School Choice Option
- b. Revised Policy #2422, Health and Physical Education
- c. Abolish Policy & Regulation #2460, Special Education
- d. Abolish Regulation #2460.1, Special Education – Location, Identification, and Referral
- e. Abolish Regulation #2460.8, Special Education – Free and Appropriate Public Education
- f. Abolish Regulation #2460.9, Special Education – Transition From Early Intervention Programs to Preschool Programs
- g. Abolish Regulation #2460.15, Special Education – In-service Training Needs for Professional and Paraprofessional Staff

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- h. Abolish Regulation #2460.16, Special Education – Instructional Material to Blind or Print-Disabled Students
- i. Revised Policy #2610, Educational Program Evaluation
- j. Revised Policy #4219, Commercial Driver's License Controlled Substance and Alcohol Use Testing
- k. Revised Policy #5111, Eligibility of Resident/Nonresident Students
- l. Revised Policy #5330.04, Administering an Opioid Antidote
- m. New Regulation #5330.04, Administering an Opioid Antidote
- n. Revised Policy #5337, Service Animals
- o. Revised Regulation #5530, Substance Abuse
- p. Revised Policy & Regulation #5600, Student Discipline/Code of Conduct
- q. Revised Policy & Regulation #5611, Removal of Students for Firearms Offenses
- r. Revised Policy & Regulation #5612, Assaults on District Board of Education Members or Employees
- s. Revised Policy & Regulation #5613, Removal of Students for Assaults with Weapons Offenses
- t. Revised Policy #5756, Transgender Students
- u. Revised Policy & Regulation #7440, School District Security
- v. Revised Policy & Regulation #8461, Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
- w. Revised Policy #8561, Procurement Procedures for School Nutrition Programs
- x. Revised Policy #8860, Memorials

**Be it resolved the Board of Education approves/accepts:**

- a. New Job Description for Crisis Support Interventionist

**4. PERSONNEL (Exhibit II-SS.4)**

**Be it resolved the Board of Education approves/accepts:**

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

| Name           | Position                        | Description of Funding Program | Step Amount Longevity | Effective Date(s)    |
|----------------|---------------------------------|--------------------------------|-----------------------|----------------------|
| Emma Curry     | Substitute 1:1 Aide<br>1:1 Aide | Itinerant                      | \$13.00 per/hr        | 1/23/19 –<br>6/30/19 |
| Rachel Bowman  | Substitute 1:1 Aide<br>1:1 Aide | Itinerant                      | \$13.00 per/hr        | 1/23/19 –<br>6/30/19 |
| Jeannine Brown | Substitute 1:1 Aide<br>1:1 Aide | Itinerant                      | \$13.00 per/hr        | 1/23/19 –<br>6/30/19 |
| Nicola Crews   | Substitute 1:1 Aide<br>1:1 Aide | Itinerant                      | \$13.00 per/hr        | 1/23/19 –<br>6/30/19 |
| Bria Hatcher   | Substitute 1:1 Aide<br>1:1 Aide | Itinerant                      | \$13.00 per/hr        | 1/23/19 –<br>6/30/19 |



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| <b>Name</b>        | <b>Position</b>   | <b>Description of Funding Program</b> | <b>Step Amount Longevity</b>   | <b>Effective Date(s)</b>  |
|--------------------|---|---------------------------------------|--|---|
| Shaquille Lovelace | Substitute 1:1 Aide<br>1:1 Aide   | Itinerant                             | \$13.00 per/hr   | 1/23/19 –<br>6/30/19  |
| Tomasheena McBall  | Substitute 1:1 Aide<br>1:1 Aide   | Itinerant                             | \$13.00 per/hr   | 1/23/19 –<br>6/30/19  |
| Caleb Santiago     | Substitute 1:1 Aide<br>1:1 Aide   | Itinerant                             | \$13.00 per/hr   | 1/23/19 –<br>6/30/19  |
| Chelsea Weaver     | Substitute 1:1 Aide<br>1:1 Aide   | Itinerant                             | \$13.00 per/hr   | 1/23/19 –<br>6/30/19  |
| Lindsay Laielli    | Itinerant In-house<br>Home Instruction<br>Speech-language<br>Specialist | General                               | \$35.00 per/hr   | SY 2018-2019  |
| Jessica Voss       | Special Education<br>Teacher  | General                               | Schedule A-2,<br>Step 2, BA<br>\$63,640<br>Prorated, 10<br>months    | 3/25/19 (or<br>sooner if<br>released from<br>contract) –<br>6/30/19 |
| Madison Jones      | Special Education<br>Teacher  | General                               | Schedule A-2,<br>Step 1, MA<br>\$64,365<br>Prorated, 10<br>months    | 3/25/19 (or<br>sooner if<br>released from<br>contract) –<br>6/30/19 |
| Casey McCusker     | Speech Language<br>Specialist   | General                               | Schedule A-2<br>Step 4, MA<br>\$68,565.00,<br>Prorated, 10<br>months | 2/6/19 –<br>6/30/19   |
| Franklin Stevens   | Special Education<br>Teacher  | Resignation                           | N/A  | 2/19/19   |
| Amanda Moss        | Special Education<br>Teacher  | Resignation                           | N/A  | 2/22/19   |
| Veronica Abel      | Volunteer   | N/A                                   | N/A  | SY 2018-2019  |
| Jacqueline Schrum  | Long-term<br>Substitute Teacher   | General                               | \$125.00 per<br>diem   | 11/12/18 –<br>2/8/19  |
| Benjamin Mawhinney | Long-term<br>Substitute Teacher   | General                               | \$125.00 per<br>diem   | 9/17/18 –<br>12/20/18   |
| Jacqueline Schrum  | Long-term<br>Substitute Teacher   | General                               | \$125.00 per<br>diem   | 2/19/19 –<br>3/25/19  |
| Lauren Mateo       | Long-term<br>Substitute Teacher   | General                               | \$125.00 per<br>diem   | 2/25/19 –<br>3/25/19  |

b. Professional Development Trainings: None this cycle

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c. Leaves of Absence:

| Employee # | Sick Days | Personnel Days | Vacation Days | Unpaid Days | Type of Leave    | Date(s)           |
|------------|-----------|----------------|---------------|-------------|------------------|-------------------|
| 6272       | 0         | 0              | 0             | 4           | FMLA             | 1/2/19 – 1/7/19   |
| 4745       | 16        | 0              | 0             | 0           | BOE Leave        | 1/3/19 – 1/27/19  |
| 6206       | 0         | 0              | 0             | 55          | BOE Unpaid Leave | 2/1/19 – 4/30/19  |
| 6154       | 3         | 0              | 0             | 7           | BOE/FMLA         | 1/17/19 – 1/31/19 |

5. **ASST. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-SS.5)**

**Be it resolved the Board of Education approves/accepts:**

- a. Principal's Report, Annamarie Haas  
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark  
(1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report
- f. Worker's Compensation Report
- g. Team Meeting Agendas
- h. ¿Que Pasa?
- i. Ocean Academy Quarterly Newsletter "Ocean Waves"
- j. Affirmative Action Mid-Year Report 2018-2019
- k. SSDS Mid-Year Report 2018-2019
- l. Governor's Educator of the Year Nominees: Michelle Wolverton/Special Education Teacher in Ocean Academy; Gretchen Wiley/Special Education Teacher in CMC High School; Deborah Conlow/Educational Services Professional in Ocean Academy; Sherri Leiser/Educational Services Professional in CMC High School

6. **COMMUNICATION (Exhibit II-SS.6)**

- a. Franklin Stevens, Special Education Teacher: Resignation Letter, effective 2/18/19
- b. Amanda Moss, Special Education Teacher: Resignation Letter, effective 2/22/19
- c. Letter from Devon Patchel (parent) regarding exceptional service from staff members
- d. Wildwood Polar Bear Plunge

7. **HIB REPORT (Exhibit II-SS.7)**

- a. HIB Monthly Report for 11/16/18 – 12/13/18

DISTRICT ACTION ITEMS

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. REVENUE & EXPENSE (Exhibit II-TS.1)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 November 2018, board secretary report and treasurers report, pending audit;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, November 2018;
- f. Transfers;
- g. Bids, contracts, reports, agreements

| <u>Name- Report/Contract</u>                        | <u>Purpose</u>                               | <u>Amount</u>                       | <u>Date/Year(s)</u> |
|---|--|-------------------------------------|---------------------|
| Public Donor Agreement with Cape Counseling Service | administer/supervise social service programs | \$89,482.25 (in-kind contributions) | 1/1/2019-12/31/2019 |

Tuition/Registration Fees for Post-Secondary, Adult/Continuing Education, SY 2019-20:

| <u>PROGRAM</u>                      | <u>FEES</u> |
|-------------------------------------|-------------|
| Advertising & Design                | \$3,150.00  |
| Auto Mechanics                      | \$3,150.00  |
| Baking/Pastry                       | \$3,150.00  |
| Bus. Services Academy of Finance    | \$3,150.00  |
| Culinary Arts                       | \$3,150.00  |
| Early Childhood Development         | \$3,150.00  |
| Cosmetology/Hairstyling             | \$4,750.00  |
| Dental Assisting                    | \$6,300.00  |
| Practical Nursing                   | \$9,200.00  |
| Welding-Adult Evening Certification | \$4,000.00  |

- h. Donations/Grant/Scholarship/Trust for applying/accepting:

| <u>Name of Donor/Designation</u>  | <u>Apply/Accept</u> | <u>Amount</u> | <u>Date</u> |
|-----------------------------------|---------------------|---------------|-------------|
| Renaissance Charitable Foundation | accept              | \$3,000       | 1/22/2019   |

| <u>Name of Grant</u>          | <u>Apply/Accept</u> | <u>Amount</u>  | <u>Date</u>        |
|-------------------------------|---------------------|----------------|--------------------|
| Dollar General Adult Literacy | apply               | up to \$15,000 | 5/9/2019-3/30/2020 |

2. CURRICULUM (Exhibit II-TS.2)

- a. Job cards November 2018;
- b. Post-Secondary Cosmetology program beauty salon clinical experience and associated patron fees;
- c. Educere/homebound instruction for the following student:  
 M.D. 1/8/2019-3/7/2019

d. Field Trips:

| <u>Date</u> | <u>Destination/Purpose</u>   | <u>Students/Teachers/Aide</u> |         |
|-------------|--|-------------------------------|---------|
| 1/11/2019   | Dennis Twp. School District<br>Career Fair<br>(grades 11 & 12)                             | 15                            | 1 admin |
| 1/19/2019   | Camden County Technical School<br>Robotics Club competition<br>(grades 9-12)               | 20                            | 1       |
| 1/24/2019   | Stone Bridge Middle School<br>State Officer Candidates School Conference<br>(grades 10-12) | 15                            | 1       |
| 2/2/2019    | Millville High School<br>Robotics Club competition<br>(grades 9-12)                        | 20                            | 1       |
| 2/28/2019   | Oakcrest High School<br>Academic Competition<br>(grades 10-12)                             | 15                            | 1       |

3. LEGISLATION & POLICY (Exhibit II-TS.3)

Recommend for second reading and approval the following policy/regulation & exhibits:

- 5141.21 Administering Medication
- 5141.21 Administering Medication\_Regulation

Recommend for first reading the following policies; job positions for approval:

- 3542.1 Local Wellness/Nutrition
- 3542.31 Free or Reduced-Price Lunches/Milk Offer Versus Serve
- C11 Custodial Worker
- C13 Maintenance Worker

4. PERSONNEL (Exhibit II-TS.4)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

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| <u>Name</u>       | <u>Position</u>  | <u>Description</u><br><u>Funding</u><br><u>Program</u> | <u>Step</u><br><u>Amount</u><br><u>Longevity</u> | <u>Effective</u><br><u>Date(s) or</u><br><u># of Days</u>                       |
|-------------------|--|--|--|---|
| Edelman, Kelly    | Practical Nursing Instructor/Including Clinical                  | post-Secondary   | Step 6MA<br>\$61,549.00<br>pro-rated<br>10-month | 2/19/2019-<br>6/30/2019   |
| Edelman, Kelly    | Practical Nursing Instructor Coordinator                         | post-secondary   | \$3,000.00<br>pro-rated                          | 2/19/2019-<br>6/30/2019   |
| Willshire, Carol  | Substitute Teacher planning/preparation (Teacher of Mathematics) | <b>rescind</b>   |  |   |
| Patterson, Marcus | Substitute Teacher planning/preparation (Teacher of Mathematics) | high school  | \$110 per/day                                    | 1/15/2019-<br>2/12/2019<br>plus 20<br>days<br>extension,<br>pending<br>approval |
| Patterson, Marcus | Substitute Teacher   | high school  | \$90 per/day                                     | SY 2018-19  |
| Sill, Rachel      | Substitute Teacher   | high school  | \$90 per/day                                     | SY 2018-19  |
| Employee #825     |  | NJFLA  | unpaid   | 1/16/2019-<br>4/18/2019   |
| Elliott, Jessica  | Athletic game staff  | high school  | \$30 per/game                                    | 1/22/2019-<br>6/30/2019   |

5. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.5)  
 Director of Building & Grounds  
 Principal  
 Director of Curriculum & Instruction  
 Adult/Post-Secondary & Evening/Continuing Education  
 Director of Guidance & Special Education  
 Superintendent
  
6. COMMUNICATION (Exhibit II-TS.6)  
Correspondence from:  
 Child Nutrition Program  
Synopsis:  
 The Correction Action plan for the minor violations cited on the Administrative and Resource Management Review has been approved and the Resource Management Comprehensive Review for financial aspects had no findings.
  
7. HIB REPORT (Exhibit II-TS.7)  
 HIB (monthly) Report